



## Specifications for the Upload of Digital Film and Audio Clips for TV/Radio Stations and Online Media

We provide TV/radio/online media (including their social media channels) with digital film and audio clips of the festival films. The clips are available for editorial coverage. We ask all producers/distributors to upload their clips on the Berlinale FileRun server.

Starting in **mid-January 2024**, you will receive the login details for your film. Your login gives you access to the FileRun server <http://files.kbb.eu>. Please save your file in the appropriate folder (name: film title).

**74th Berlin  
International  
Film Festival**  
February 15 – 25, 2024

### Technical Requirements

In order to ensure film and audio clips of high technical quality, the following criteria must be met:

#### **Press Office**

Potsdamer Platz 11  
10785 Berlin

Phone +49 · 30 · 259 20 · 781

upload-epk@berlinale.de  
www.berlinale.de

A division of  
Kulturveranstaltungen des  
Bundes in Berlin (KBB) GmbH

Management Board:  
Mariëtte Rissenbeek  
(Executive Director,  
Berlin International Film Festival),  
Charlotte Sieben  
(Managing Director, KBB),  
Prof. Dr. Bonaventure Soh Bejeng Ndikung,  
Matthias Pees

Chairwoman of the Supervisory Board:  
Claudia Roth MdB  
Minister of State  
for Culture and the Media

Trade Register:  
HRG No. 96 · HRB 29357  
VAT ID DE 136 78 27 46  
Number for e-invoices 992-80111-11

### **Feature-length Films**

A maximum of 5GB of storage are available per film.

At least 4 individual, selectable **film clips/files** (approx. 3 minutes each) with a maximum file size of 500 MB per clip each in

- original version
- a version with English subtitles
- a version with German subtitles (if possible)
  
- Aspect ratio: HD 25fps, 1920x1080 (16:9), deinterlaced
- Container: mov - Codec: h.264
- Quality: 75% (or 100%)
- File transfer rate: min. 15 Mbit/s
- Audio: AAC Audio, 48 kHz, 256 kbit/s, stereo

### **Short Films**

A maximum of 3GB of storage are available per film.

At least 2 individual, selectable **film clips/files** (ca. 10% of film length each) with a maximum file size of 500 MB per clip each in

- original version
- a version with English subtitles
- a version with German subtitles (if possible)



- Aspect ratio: HD 25fps, 1920x1080 (16:9), deinterlaced
- Container: mov - Codec: h.264
- Quality: 75% (or 100%)
- File transfer rate: min. 15 Mbit/s
- Audio: AAC Audio, 48 kHz, 256 kbit/s, stereo

### **Feature-length Films and Short Films**

At least **2** individual, selectable **audio clips/files** (music/dialogue)

- mp3, 44.100 kHz, 256 kBit/s, stereo with a file size of approx. 6 MB per clip

### **Tagline/Naming**

Please use self-explanatory file names for the individual clips/files (title, scene, languages: D, EN, with/without subtitles, etc.)

Please include a .pdf or .txt info file with short taglines about the scenes used and with the technical specifications of the clips.

### **Upload Requirements**

For the upload you will require a current web browser such as Firefox, Safari, Internet Explorer, Google Chrome etc. that supports Java and JavaScript.

Please note that you can only upload material. Once the material is uploaded, you cannot edit it or delete it from the server. If you need to delete or exchange material, please contact the press office.

### **Contact:**

[upload-epk@berlinale.de](mailto:upload-epk@berlinale.de)

Tel.: +49-(0)30-259 20 781